

# UW Department of Pediatrics

## Peer Clinical Evaluation Instructions for Mandatory | Non-Mandatory Promotions

### OBJECTIVE

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*To gather meaningful feedback from your colleagues about your clinical acumen, communication skills, and professional conduct.*

### GENERAL

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At least **20** peer clinical evaluations are required for the promotion packets for the following pathways or tracks:

- Clinician-Scholars
- Faculty-Scientists
- Clinical Practice Faculty

New peer clinical evaluations are obtained for this promotion steps.

All aspects of the candidate's clinical work (inpatient, outpatient, consultation) are evaluated.

Only physicians can provide a peer clinical evaluation. Nurse practitioners, nurses, physician assistants, and other non-MD medical professionals are not eligible.

The following are eligible to be an evaluator:

- Physicians regardless of academic rank, though residents and fellows are not eligible
- Physicians within and outside the candidate's division
- Physicians with whom the candidate has had contact since their last appointment or promotion
- Physicians previously at UW/Seattle Children's/FHCC who left within the last two years

### FACULTY CANDIDATE (WITH DIVISION HEAD'S INPUT)

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Select at least **20** physicians who will be asked to complete the peer clinical evaluation. Provide the names to the Division Administrative Staff for population of the contact list.

## DIVISION ADMINISTRATIVE STAFF

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1. Prepare the list of evaluators under the *Peer Clinical Reviewer* tab using the “Promotions Contact List **Evals** M-NM” Excel document for mandatory or non-mandatory candidates.
2. Submit this spreadsheet to [UWPedsFA@seattlechildrens.org](mailto:UWPedsFA@seattlechildrens.org) by the specified deadline.

## FACULTY AFFAIRS TEAM

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The Faculty Affairs team will distribute the electronic peer clinical evaluation to each designated evaluator and will track progress through to completion.